



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Proposed 2018/2019 Budget Preparation Calendar

January-2017	Jan. 8	Districtwide Strategic Planning & Budget Council meeting (CC/Std. Ctr.)
	Jan. 10	Governor's proposed budget released
February	Feb. 12	Districtwide Strategic Planning & Budget Council meeting (GC/Griffin Gate)
	Feb. 21	Sites issued 2017/18 FTES Forecast (Census 2/12/18 Reports run 2/21/18)
	Feb. 28	Update 2017/18 FTES Goal based on P1
March	Mar. 12	Sites issued 2017/18 Dedicated Income Actuals
	Mar. 12	Districtwide Strategic Planning & Budget Council meeting (CC/Std. Ctr.)
	Mar. 16	Tentative Budget Payroll Forecast and open positions sent from CBO's to managers for review
	Mar. 16	Copy 2017/18 Adoption Budget to S1
	Mar. 20	2017/18 Dedicated Income budget due from sites
April	Apr. 2	Tentative Budget Payroll Forecast and open positions due from managers to CBO's for review
	Apr. 6	Tentative Budget Total Health & Welfare cost estimates from H/R
	Apr. 9	Districtwide Strategic Planning & Budget Council meeting (GC Griffin Gate)
	Apr. 10	Requested salary and costing allocation changes given to H/R from CBO's
	Apr. 16	H/R finishes salary and costing allocation changes. CBO's re-run TB Payroll Forecast
	Apr. 20	Districtwide Commitments and District Services allocation estimated
	Apr. 23	Final payroll forecast due to District Services from sites
	Apr. 25	Payroll forecast amounts copied to S1
May	May 7	Districtwide Strategic Planning & Budget Council meeting (CC/Std. Ctr.)
	May 8	Tentative Budget IAM and holdings issued to sites
	May 18	Site posting complete for all funds. Restricted Funds Summary due to DS
June	June 4	2017/18 Tentative Budget packet Complete
	June 5	Copy S1 to S2 and WB. Allow PRs for 2018/19
	June 11	Districtwide Strategic Planning & Budget Council meeting (GC Griffin Gate)
	June 19	2016/2022 Strategic Planning Workshop 3:30-5:00 (GC/Griffin Gate)
	June 19	Governing Board Regular Meeting - Tentative Budget Presented to Board; Tentative Budget Action Item (GC/Griffin Gate)
	June 21	Post to Budget Info page on Intranet
	June 21	Adoption Budget Payroll Forecast and open positions to CBOs for review
	June 29	Requested salary changes returned to Payroll / HR from CBO's



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July	July 9	Districtwide Strategic Planning & Budget Council meeting (CC/Std. Ctr.)
	July 25	2017/18 Dedicated Income budget due from sites
	July 27	Final Adoption Budget Payroll Forecast to CBOs
August	Aug 3	2017/18 AB Salaries copied to S2
	Aug 3	Books closed – GF 2017/18 activities closed; GF beginning balances rolled forward
	Aug 3	Adoption Budget Total Health & Welfare cost estimates from H/R
	Aug 8	Districtwide Commitments and District Services allocations estimated
	Aug ??	State Chancellor’s Office Budget Workshop – revenue estimates updated
	Aug. 13	Districtwide Strategic Planning & Budget Council meeting (GC/Griffin Gate)
	Aug. 14	Adoption Budget IAM and holdings issued to sites
	Aug. 24	Site posting complete for all funds. Restricted Funds Summary due to DS
	Aug. 31	Adoption Budget packet complete
September	Sep. 4	Districtwide Strategic Planning & Budget Council meeting (CC/Std. Ctr.)
	Sep. 11	Present Adoption Budget to Board at Board meeting (CC/Std. Ctr.)
	Sep. 11	Governing Board Regular Meeting – Adoption Budget Action Item (CC/Std. Ctr.)
	Sep. 29	Reassigned time due from sites
October	Oct. 8	Districtwide Strategic Planning & Budget Council meeting (GC/Griffin Gate)
	TBD	Draft FON Calculation
	Oct. 16	2016/2017 Strategic Plan Outcomes – Special Joint Governing Board / DSP&BC Meeting (GC/Griffin Gate)
November	Nov. 5	Districtwide Strategic Planning & Budget Council meeting (CC/Std. Ctr.)
December	Dec. 3	Districtwide Strategic Planning & Budget Council meeting (GC/Griffin Gate)